

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances



Tusla I.D: TU2015WW234

Name of Service: Global Garden Pre-School

Address of Service: St. Killian's Family Centre
Holy Rosary Church,
Greystones,
County Wicklow.
A63CK06

Email Address: Ciara@naionra.org

Name of Registered Provider: Ciara Watson

Type of Proposed Service:	Full Day Care		Part-Time	✓	Sessional	✓
	Drop-In		Childminding		Temporary	

Proposed change:	Change from Sessional only service type, to offer Part-time service. Change of hours of operation from 08.50-12.20 to 08.30-13.30. Change in Person in Charge.
Proposed Number of Children:	17 if on a Sessional basis or 15 if on a Part-time basis.
Recommended Change Following Inspection:	Change to Part-time service Change of hours of operation Change in Person in Charge
Registered change:	Change in service type from Sessional to Part Time & Sessional (Max 15 Part Time Children) Change in hours of operation from 08.50-12.20 to 08.30-13.30 Change in Person in Charge

Date of Inspection:	1	2	0	9	2	0	2	2
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Inspection undertaken by: Mona Condon

Title: Early Years Inspector

Tusla Early Years Inspectorate Address: Loughlinstown Health Centre,
Loughlinstown,
Co. Dublin.

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Rationale for Inspection:

Proposed Change of Circumstance

Note: For Office use only, to be completed by Registration Office

Registration Status:	Registered Part Time / Sessional Service for 17 Children (Max 15 Part Time)
Date of Registration	22 nd September 2022

Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Description of Service	Global Garden Preschool is a sessional service which is one of four services operated by the Registered Provider. The service currently provides care and education for children aged between 2 years and 6 months and 6 years of age. The registered provider operates the service for 38 weeks of the year, Monday to Friday from 8.50am to 12.20pm.
Premises	The service operates from an adapted room located in a parish centre. A sanitary area for use by the children is adjacent to the room. The outdoor area is located at the front and side of the premises.
Staffing	There are two staff employed to provide care and education to the children in the service. The registered provider is not directly involved in the care of the children but provides administrative support.
Methodology	The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under the following themes; Governance, Health welfare and development of the child, Safety and premises. The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the Inspection report and taken into consideration when making a decision in relation to registering the change in circumstance. The Inspectorate reserves the right to edit responses received for reasons including clarity; completeness; and, compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.
Acknowledgements	The Inspector wishes to acknowledge the cooperation of the registered provider, person in charge, staff and children who were present on the day of the inspection.

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

Part III - Management and Staff

Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

Requirement met:

The requirement has been met.

(1)(a) The registered providers have ensured that there is a designated person in charge and a named person to deputise if required.

The requirement has been met.

Part III - Management and Staff

Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

Requirement met:

The requirement has been met.

(1) The service is currently registered to cater for a maximum of 17 pre-school children. The registered provider is aware of the minimum ratio of adults to children specified in Part 1 of Schedule 6 and will ensure that an adequate number of adults will work directly with the pre-school children in the service.

The registered provider stated that she will increase her staffing complement depending on the number of children attending and the type of service required.

Part V - Care of Child in Pre-school Service

Regulation 20 - Facilities for Rest and Play

(1) Subject to this Regulation, a registered provider shall ensure that—

(a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and

(b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.

(2) A registered provider—

(b) of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that moves premises on or after 30 June 2016, shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.

(3) A registered provider of a full day care service, a part-time day care service or a childminding service, other than such a service to which paragraph (2) applies, shall ensure that—

(a) a suitable, safe and secure outdoor space to which the pre-school children attending the service have access on a daily basis is provided on the premises or

(b) where no such space is provided, the preschool children attending the service have access on a daily basis to an outdoor service

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

- (4) Where outdoor space to which the pre-school children attending the service have access is provided on the premises of a sessional pre-school service other than such a service to which paragraph (2) applies, a temporary pre-school service or a pre-school service in a drop-in centre, the registered provider shall ensure that such outdoor space is suitable, safe and secure.
- (5) Where pre-school children attending a sessional pre-school service other than such a service to which paragraph (2) applies, a temporary pre-school service or a pre-school service in a drop-in centre have access to an outdoor space other than such a space specified in paragraph 4, the registered provider shall ensure that such outdoor space is suitable.

Requirement met:	The requirement has been met. (1)(a) Adequate and suitable facilities for play indoors was provided. A selection of age-appropriate toys and equipment, games and materials were available in the care room. The room had several interest areas for example, a home corner, shop, library, workshop, and art area. A secure, suitable outdoor play area was located at the front and side of the premises. Toys and equipment included bikes, scooters, push along toys, water play, hoops picnic tables. A covered area was available at the side of the premises for use in inclement weather. (b) Soft seating or foam floor mats are provided in the care room for the children to take a break from activities and rest if required. A low -level bed was available in the room for a child to sleep if required. A quiet area in the room has been identified for this purpose. (4) Children attending the service have access to a secure outdoor play area located at the front and side of the premises. A range of equipment including bikes, sit-in cars, a mud kitchen, water play, and a picnic table are available.
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Part V - Care of Child in Pre-school Service

Regulation 22 – Food and Drink

A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Requirement Met:	The service has a healthy eating policy. The parents of each child will provide snacks and lunch for the children. All children will have a snack at 10.30am. Children who stay until 13.30 will have their lunch at 12.30. A designated area for children to access their individual water cups to drink at all times was identified in the room.
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TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

Part VI – Safety

Regulation 23 - *Safeguarding health, safety and welfare of child*

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Requirement Met:

General Safety

The entrance leading directly into the service is appropriately secured to restrict unauthorised persons from gaining access to the Early Years' service. Access into the service is facilitated via the main door of the parish centre. The cleaning agents are stored out of reach of the children. The toys and play equipment provided are age-appropriate, clean and in good condition. No trailing flexes, cables or electrical items are accessible to the pre-school children.

Infection control

Thermostatically controlled hot water, liquid soap and paper hand towel, are available in the sanitary area for hygienic hand washing and drying. Foot pedal operated bins are in place for the safe disposal of waste, used paper hand towel and tissues. Personal protective equipment including disposable aprons and gloves are available should they be needed. The premises is maintained in a clean and hygienic condition and detailed cleaning schedules are in place. The service's refuse bins are inaccessible to the children.

Fire safety

The fire exits were clearly marked and unobstructed and a fire assembly point sign was displayed at the front of the service. There is evidence of monthly fire drills which have taken place in the service. The most recent fire drill was completed on 9th of September 2022.

Part VI - Safety

Regulation 25 – First Aid

- (1) *A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*
- (2) *A registered provider shall ensure that a suitably equipped first aid box for children—*
 - (a) *is safely stored in an easily accessible and conspicuous position on the premises, and is available to the children attending the pre-school service at all times*

Requirement met:

The requirement has been met.

- (1) The registered provider ensured that a person trained in first aid for children was immediately available to the children attending the pre-school service. One staff member has Pre-hospital emergency care council (PHECC) training which expires in July 2023.
- (2)(a) First aid boxes are suitably equipped and stored in a readily accessible and conspicuous position in the service.

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

Part VI – Safety

Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
 (a) any fire drill that takes place in the premises, and
 (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Requirement met:

The requirement has been met

- (1)(a) A written record is available of the fire drills completed on a monthly basis in the service.
- (b) A record was maintained of the number, type and maintenance of the fire-fighting equipment and smoke detection system of the service. The fire-fighting equipment was last serviced in September 2022 and the fire detection system in February 2022.
- (4) A notice of the procedures to be followed in the event of a fire was displayed in both care rooms. The fire assembly point is located at the front of the building.

Part VI – Safety

Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Requirement met:

An insurance quotation was submitted to the Registration Team prior to this inspection. The Registered Provider must ensure that adequate insurance is in place prior to the commencement of the change. The change approval is contingent on the registered providers compliance with Regulation 28.

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

Part VII – Premises and Space Requirements

Regulation 29 – Premises

A registered provider shall ensure that the premises of the service are—

- (a) of sound and stable structure,
- (b) safe and secure,
- (c) kept adequately lit, heated and ventilated,
- (d) cleaned, maintained and repaired, as required, and
- (e) equipped with adequate and suitable sanitary facilities.

Requirement met:

The requirement has been met.

(a) The premises appears to be adequately maintained.

(b) The entrance door to the pre-school room on the ground floor is secure and operated by staff to prevent any pre-school child from exiting the service unsupervised and to restrict unauthorised persons from gaining access to the service. The reception to the parish centre is staffed daily during the operation of the service. The outdoor play area is enclosed with wooden fencing and a wall which prevents a child from leaving the area and restricts unauthorised access to the play area.

(c)

Lighting

The premises is adequately lit by means of natural lighting which was supplemented by artificial lighting.

Heating

The premises is heated by means of a gas fired central heating system. The ambient temperatures of the care rooms and the sanitary accommodation is within the optimum care room temperature range of 20-22°C on the day of inspection.

Ventilation

Ventilation is predominantly provided by means of openable windows and trickle vents. The care room benefits from four openable windows.

(d) The service is in a clean condition. Cleaning schedules are available and evidence of routine cleaning of the service is on display in the service.

(e) An adequate sanitary area which is adjacent to the room is available for the children. There are a total of 2 toilets and 2 wash hand basins available. Nappy changing facilities are not available in the service, therefore all children attending must be toilet trained. Separately a toilet and wash hand basin are available for staff.

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

Part VII – Premises and Space Requirements

Regulation 30 – Minimum Space Requirements

- (1) *Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*
- (2) *A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.*
- (3) *A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.*
- (4) *Where a registered provider contemporaneously provides—*
 - (a) *a sessional pre-school service, and*
 - (b) *a full day care service or a part-time day care service, or both, the minimum clear floor space applicable for the duration of the sessional preschool service in respect of the children attending that service shall be the floor space specified in paragraph (3).*
- (5) *A registered provider of a temporary pre-school service shall ensure that a minimum of 2 square metres of clear floor space is available for each child attending the service.*

Requirement met:

- (1) The service has adequate clear floor space for the 17 pre-school children attending on a sessional care basis.
 - (2) The clear floor space in the care room measures 34 m². A total of 17 pre-school children aged 3-5 attending on a sessional basis can be accommodated in this room or 15 children if they are attending on a part-time basis. Should the age profile change to accommodate children aged 2-3 years, the number of children who can be accommodated changes to 14.
- In summary, there is sufficient space to cater for a maximum of 17 pre-school children if attending on a sessional basis or a maximum of 15 pre-school children if attending on a part-time basis.