

Early Years Inspectorate Regulatory Report

Pre School

TUSLA Identifier:	TU2018WW505
--------------------------	-------------

Name of Service:	Little Munchkins Pre-school
-------------------------	-----------------------------

Address of Service:	Ballymoneen, Avoca, Arklow, Co. Wicklow
----------------------------	---

Eircode:	Y14 F656
-----------------	----------

Name of Registered Provider:	Alison Carter
-------------------------------------	---------------

Service type:	Sessional
----------------------	-----------

Date of Inspection:	08/06/2023
----------------------------	------------

No of pre-school children:	AM	13	PM	N/A
-----------------------------------	----	----	----	-----

Address of the Early Years Inspectorate:	Loughlinstown Health Centre, Loughlinstown Drive, Loughlinstown, Co. Dublin
Inspection undertaken by:	Mona Condon
Title:	Early Years Inspector

Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Conditions if applicable	Not applicable
---------------------------------	----------------

Early Years Inspectorate Regulatory Report

Pre School

Description of service

This sessional service is privately operated and is located in the grounds of the registered provider's home in a rural area near Avoca village in County Wicklow. One playroom, and a storage room with adjoining sanitary area is provided. The service has access to a large garden area. This sessional service operates from 9.30am to 12.30pm for pre-school children who are presently aged between 3 to 5 years and is registered to cater for a maximum of 22 pre-school children.

Staffing

There are three staff employed, one of whom is the registered provider.

Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was announced/unannounced and focused on the area of governance, health, welfare and development of child, and safety. The inspections may also focus on other areas as required.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring.

Early Years Inspectorate Regulatory Report

Pre School

The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

Acknowledgments

The inspector wishes to acknowledge the cooperation of the registered provider, staff and children who were present on the day of the inspection.

Early Years Inspectorate Regulatory Report

Pre School

Part III – Management and Staff

Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,*
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and*

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,*
- (b) consideration of references from reputable sources in the case of a person who has no past employers,*
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and*
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.*

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

Compliance Information

(1)(a)

The designated person in charge was present and a named adult was available to deputise if required.

(b)

The designated person in charge was on the premises at the time of arrival of the inspector and remained on the premises for the duration of the inspection.

(2) There were three adults employed.

(a)&(b)

There were two validated references available for each adult employed.

Early Years Inspectorate Regulatory Report

Pre School

- (c)
The required Garda vetting disclosure was available in respect of the three adults.
- (d)
Police vetting was available for one adult employed who had lived in another state for longer than 6 months as an adult.
- (4)
The three adults held major awards in Early Childhood Care and Education at National Framework for Qualifications.

Part III – Management and Staff

Regulation 11 - Staffing levels

- (1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*
- (3) Subject to paragraph (5), a registered provider of a sessional pre-school service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 2 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.*

Compliance Information

- (1)
Throughout the inspection there were an adequate number of adults working directly with the children attending the pre-school service.
- (3)
The correct adult/child ratio was maintained at all times. There were three adults employed and present with thirteen pre-school children on the day of Inspection.

Early Years Inspectorate Regulatory Report

Pre School

Part IV – Information and Records

Regulation 15 – Record of pre-school child

(1) A registered provider of a pre-school service other than a pre-school service in a drop-in centre or a temporary pre-school service shall ensure that a record in writing is kept in respect of each pre-school child attending the service containing the following particulars:

- (a) the name and date of birth of the child;*
- (b) the date on which the child first attended the service;*
- (c) the date on which the child ceased to attend the service;*
- (d) the name and address of a parent or guardian of the child and a telephone number where that parent or guardian or a relative or friend of the child can be contacted during the hours of operation of the service;*
- (e) authorisation for the collection of the child;*
- (f) details of any illness, disability, allergy or special need of the child, together with all the information relevant to the provision of special care or attention;*
- (g) the name and telephone number of the child's registered medical practitioner;*
- (h) record of immunisations, if any, received by the child;*
- (i) written parental consent for appropriate medical treatment of the child in the event of an emergency.*

Compliance Information

(1)

The registered provider ensured that a written record in relation to each child attending which included the particulars (a) to (i) was kept.

Early Years Inspectorate Regulatory Report

Pre School

Part IV – Information and Records

Regulation 16 – Record in relation to pre-school service

(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:

- (h) details of attendance by each pre-school child on a daily basis;*
- (i) details of staff rosters on a daily basis;*
- (k) details of any accident, injury or incident involving a pre-school child attending the service.*

Compliance Information

- (1)
- (h) A record was available of each child's attendance which included their time of arrival and time of departure.
- (j) A detailed roster was available for each staff member.
- (k) A detailed written record of accidents/incidents which occurred to a pre-school child was available. The individual record was signed by the relevant staff present at the time of the accident/incident and the parent of the child.

Part V - Care of Child in Pre-school Service

Regulation 19 - Health, welfare and development of child

(1) A registered provider shall, in providing a pre-school service, ensure that-

- (a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and*

Compliance Information

(1)(a)

Basic Needs of Children

There was a healthy eating policy in place in the service and the parents provided the food for their child. Snack time took place in the garden where the adults and children sat on picnic tables. It was observed to be a relaxed and sociable experience children chatting and interacting with each other and the adults. Children enjoyed freedom of movement indoors and outdoors during the morning. Children's behaviour was managed positively by the staff caring for them and children were praised and encouraged throughout the morning.

Early Years Inspectorate Regulatory Report

Pre School

Children were observed washing their hands, while being supervised by staff, before snack, following outdoor play and toilet use.

Supporting Relationships around Children

The atmosphere in the pre-school was happy, relaxed, friendly and child centred. Staff members were respectful and kind towards the children in their care and each child was listened to and given time to chat and express their thoughts and feelings. It was evident by the interactions with the children that the staff knew each child and their individual personalities very well. Information was shared with parents and guardians at the collection time and via an on-line app.

Adults were observed assisting the children when needed. Smooth transitions were observed with notice given by staff regarding a change of activity and children were very settled as a result. Children were observed having fun while preparing for their end of year graduation concert.

Physical and Material Environment.

The pre-school room was equipped with low level tables and chairs and low-level shelving units with equipment, toys and materials easily accessible to the children. The indoor room was laid out with specific interest areas for example construction, art, transport, home corner and a rest area. A large outdoor area where children were observed happily playing on bikes and, scooters, playing with sand, drawing, painting, playing in a playhouse and on a slide.

Part VI - Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Compliance Information

General Safety:

- The outdoor play area was fenced in and gated. The main entrance to the premises was secured.
- The cleaning agents were inaccessible to the pre-school children.
- Documentary evidence was available of daily risk assessments being carried out in the service.
- All heavy furniture was secured.

Early Years Inspectorate Regulatory Report

Pre School

Infection Control:

- Children were encouraged to wash their hands regularly including before lunch and after using the toilet. Effective hand hygiene practices were observed and in accordance with the services infection control policies and procedures.
- The care room and sanitary areas were clean and well maintained. The environment was clean.
- Pedal bins were in use in the room, outdoors and in the sanitary areas.

Administration of Medication:

- Medication was not given at the time of the inspection. Written parental consent was available should medication be required to be administered to a child.

Fire Safety

- Fire exits were clear.

Part VI - Safety

Regulation 25 - First aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children-

(a) is safely stored in an easily accessible and conspicuous position on the premises, and

(b) is available to the children attending the pre-school service at all times.

Compliance Information

- (1)
Three adults who had completed First Aid Response training was immediately available to the pre-school children.
- (2)
(a) A first aid box was safely stored in an accessible and conspicuous position within the service.
(b) At all times the first aid box was available to the children attending the pre-school service.

Early Years Inspectorate Regulatory Report

Pre School

Part VI - Safety

Regulation 27 – Supervision

A registered provider shall ensure that pre-school children attending the service are supervised at all times.

Compliance Information

At all times during the inspection the children were supervised by the three adults present.

Part VI - Safety

Regulation 28 - Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Compliance Information

There was evidence of current insurance cover valid until 27th of March 2024. The insurance provides cover for up to 22 children attending for sessional care.