

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Initial Inspection of Proposed New Service



Tusla I.D: TU2020DS003

Name of Service: Naíonra Hanbury Lane

Address of Service: 3 Hanbury Lane, Lucan, Co. Dublin

Email Address: hgoodwin941@hotmail.com

Name of Proposed Registered Provider: Sinéad Mc Carville

Name of Proposed Designated Person in Charge: Helena Goodwin

Type of Proposed Service:	Sessional	☒	Part-Time	☐	Drop-In	☐
	Full Day Care	☐	Childminding	☐	Temporary	☐

Proposed Service: Sessional

Proposed Number of Children: 14

Registered Service: Sessional for 14 children

Date of Inspection:	Day	Month	Year
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Inspection Undertaken by: M. Corcoran

Title: Early Years Inspector

Tusla Early Years Inspectorate Address: Early Years Inspectorate, Tusla Child and Family Agency, Community Services Building, Cherry Orchard Hospital, Ballyfermot, Dublin 10

Rationale for Inspection

It is proposed to operate a sessional Naíonra pre-school service The service will open from 9.15 am to 12.45pm for 38 weeks and will cater for children from 2 years and eight months to five years of age.



Child and Family Agency Act 2013
Child Care Act 1991 (Early Years Services) Regulations 2016

Version No 2
Implemented- 18.05.2017
EYIPRIRPNS01-2017

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Note: For Office use only, to be completed by Registration Panel

Registration Status:	Registered new sessional service for 14 children
Conditions If Applicable:	n/a
Date of Registration:	10 th July 2020

Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Description of Service	It is proposed to operate a Naíonra that is a sessional pre-school service through the medium of the Irish language with emphasis on Irish culture. The service will cater for 14 children aged between 2 years and eight months and five years of age. The service will open from 9.15 am to 12.45pm for 38 weeks. It is proposed that the programme will be supported through ecce funding.
Premises	The premises is a single storey cottage located in Lucan village west Dublin. There are two pre-school classrooms, a cloakroom area and sanitary accommodation. The service has a small yard at the rear of the premises suitable for outdoor play.
Staffing	The service will be staffed by two qualified adults holding at least a major award in early childhood care and education at level 6 on the National Framework of Qualifications.
Methodology	The inspection was an announced Focused Inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on three themes; Governance, Safety and the Premises. The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the Inspection report and presented to the registration panel for consideration of a decision in relation to the service receiving registration
Acknowledgement	The inspector wishes to acknowledge the cooperation of the proposed registered provider and designated person in charge who were present on the day of the inspection.

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Part III - Management and Staff

Regulation 6 – Registration of pre-school service

- (5) A person making an application under section 58D(2) shall enclose with the form set out in Schedule 2 or 3—*
- (a) A copy of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of —*
 - (i) the person*
 - (ii) where the person is a body corporate, each director of the body, and*
 - (iii) where the person in charge is different to the registered provider, the person in charge,*
 - (b) in so far as is practicable, where a person specified in clause (i), (ii) or (iii) of paragraph (a) has lived in a state other than the State for a period of longer than 6 consecutive months, vetting information in respect of the person obtained from the police authorities in that state*
 - (c) 2 references in writing in respect of himself or herself that demonstrate that he or she is a suitable person to provide a pre-school service, including one from his or her most recent employer, if any, or where the person is a body corporate, two such references in respect of each director of the body,*
 - (g) a copy of —*
 - (I) The policies, procedures and statements specified in subparagraphs (a) to (f) of paragraph 1 of Schedule 5, and*
 - (II) The safety statement (within the meaning of the Safety, Health and Welfare at Work Act 2005) of the service (if any).*

Requirement met:

The requirement has been met. This regulation has been reviewed and accepted by the Registration office of the Early Years Inspectorate.

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Part III - Management and Staff

Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

Requirement met:

The requirement has been met:

One of the company directors is the designated person in charge. The named person to deputise in the service will be redeployed from another of the registered providers early years services.

Part III - Management and Staff

Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(8) Without prejudice to paragraphs (2) to (7)—

(b) a childminder shall ensure that a second person familiar with the operation of the service and in a position to provide assistance to the childminder in operating the service is, at all times, within close distance of the service and available to attend the service to assist the childminder in the event of an emergency, and

(c) a registered provider of a sessional pre-school shall ensure that, where the person in charge operates the service single-handedly, a second person familiar with the operation of the service and in a position to provide assistance to the person in charge in operating the service is, at all times, within close distance of the service and available to attend the service to assist the person in charge in the event of an emergency.

Requirement met:

(1) It is proposed that the service will employ two adults to work directly with fourteen children exceeding the minimum requirement.

(8) (b) Not applicable as this is not a childminding service.

(c) Not applicable as it is not proposed to operate the service single-handedly.

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Part V - Care of Child in Pre-school Service

Regulation 20 - Facilities for Rest and Play

- (1) *Subject to this Regulation, a registered provider shall ensure that—*
- (a) *having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and*
 - (b) *there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.*
- (2) *A registered provider—*
- (a) *of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that is registered for the first time on or after 30 June 2016, or*
 - (b) *of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that moves premises on or after 30 June 2016,*
shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.
- (3) *A registered provider of a full day care service, a part-time day care service or a childminding service, other than such a service to which paragraph applies, shall ensure that—*
- (a) *a suitable, safe and secure outdoor space to which the pre-school children attending the service have access on a daily basis is provided on the premises, or*
 - (b) *where no such space is provided, the pre-school children attending the service have access on a daily basis to a suitable outdoor space.*
- (4) *Where outdoor space to which the pre-school children attending the service have access is provided on the premises of a sessional pre-school service other than such a service to which paragraph (2) applies, a temporary pre-school service or a pre-school service in a drop-in centre, the registered provider shall ensure that such outdoor space is suitable, safe and secure.*
- (5) *Where pre-school children attending a sessional pre-school service other than such a service to which paragraph (2) applies, a temporary pre-school service or a pre-school service in a drop-in centre have access to an outdoor space other than such a space specified in paragraph (4), the registered provider shall ensure that such outdoor space is suitable.*

Requirement met:

The regulatory requirement has been met

(1)(a) There are two rooms in the service which have been equipped with suitable toys and pre-school materials to provide a range of play and activities for the children. There is an art area, a home corner and a book area. Puzzles, blocks and other table top activities were available on open shelves. Musical toys and blocks for construction were also available.

(b) A rest area was provided in the book area comprising a soft mat and cushions with washable covers.

(2)(a) In keeping with the requirements for outdoor space to be on the premises for newly registered services there is an enclosed yard at the rear of the premises. The outdoor area was not yet equipped other than two ride- on toys, however the person in charge indicated that a mud kitchen, sand pit and slide would be in place before the opening of the service. It is also planned to take children to the nearby park on a daily basis, the park can be accessed within a few minutes via a back lane.

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- (2)(b) Not applicable as the service is new and not relocated.
(3) (a) and (b) Not applicable as this is not an existing service.
(4) Not applicable as this is a new service and paragraph (2) applies.
(5) Not applicable as paragraph (2) applies.

Part V – Care of Children in Pre-School Services

Regulation 22 – Food and Drink

A registered provider shall ensure that adequate and suitable nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Requirement met:

Parents will provide the children's lunches. The service provides guidance for parents through the provision of a healthy eating policy and sample pictures of suitable foods and portion sizes.
Jugs of drinking water and beakers will be accessible to children throughout the session.

Part VI - Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Requirement Met:

The requirement has been met;
All external doors were secured to prevent unauthorised access. There were safety catches on the cleaning press door. All cleaning agents were kept in the cleaning press.
Hot water was thermostatically controlled and did not exceed 35°C when tested. A fridge was provided for the safe storage of children's lunches.
The service has developed specific procedures for operating during the Covid 19 pandemic.

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Part VI - Safety

Regulation 25 – First Aid

- (1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.
- (2) A registered provider shall ensure that a suitably equipped first aid box for children—
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and is available to the children attending the pre-school service at all times

Requirement met:	The requirement has been met; (1) All staff is trained in first aid for children. (2) A suitably equipped first aid kit was located in the entrance hall.
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Part VI - Safety

Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
- (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Requirement met:	The requirement has been met; (1) A fire register was available on the premises in which to record details of the fire drills carried out and (b) the number, type and maintenance records of fire fighting equipment and the smoke alarms. Certificates on display indicated that the smoke alarm system was serviced in March 2020 and fire fighting equipment in February 2020. (4) A notice of the fire procedures was displayed in the hallway.
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Part VI - Safety

Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Requirement met:	An insurance quote was submitted to the registration office in February 2020.
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Part VII – Premises and Space Requirements

Regulation 29 – Premises

A registered provider shall ensure that the premises of the service are—

- (a) of sound and stable structure,*
- (b) safe and secure,*
- (c) kept adequately lit, heated and ventilated,*
- (d) cleaned, maintained and repaired, as required, and*
- (e) equipped with adequate and suitable sanitary facilities. –*

Requirement met:

The requirement has been met;

- (a) The premises has been refurbished with new floor coverings, repainting and the provision of additional sanitary accommodation.
- (b) The front door was secured by a thumb lock and chain to prevent unauthorised access or a child leaving unobserved. The gate from the backyard was secured with a padlock, the key of which is worn on the lanyards worn by staff.
- (c) The pre-school rooms benefited from good levels of natural light. Covered fluorescent lighting was provided in the rooms. There were openable windows in the pre-school rooms. The toilets and nappy changing area had extract ventilation. Oil fired central heating was in place. The radiators were covered to prevent a burn injury.
- (d) The premises was clean throughout and cleaning schedules were in place.
- (e) The sanitary accommodation comprised two child height toilets and wash hand basins for the children and a toilet and wash hand basin allocated for adults. A nappy changing unit with wash hand basin was provided in a separate room.

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Part VII – Premises and Space Requirements

Regulation 30 – Minimum Space Requirements

- (1) *Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*
- (2) *A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.*
- (3) *A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.*
- (4) *Where a registered provider contemporaneously provides—*
 - (a) *a sessional pre-school service, and*
 - (b) *a full day care service or a part-time day care service, or both, the minimum clear floor space applicable for the duration of the sessional preschool service in respect of the children attending that service shall be the floor space specified in paragraph (3).*
- (5) *A registered provider of a temporary pre-school service shall ensure that a minimum of 2 square metres of clear floor space is available for each child attending the service.*

Requirement met:

The requirement has been met

(1) Adequate floor space was provided as follows
Room 1 measured 13.158 square metres
Room 2 measured 21 square metres.
A total of 34.158 square metres is provided which is sufficient for the proposed number of 14 pre-school children.

(2) Not applicable as this is not a proposed full day care or part-time day care service.

(3) The minimum space requirement of 1.818 for sessional services has been provided. It is proposed that the children will move freely between the two rooms rather than being room based.

(4) Not applicable as service does not propose to offer any simultaneous service.

(5) Not applicable as service will not be a temporary service.