

TUSLA REGULATORY INSPECTION REPORT



TUSLA Identifier:	TU2020DS003							
Name of Service:	Naíonra Hanbury Lane							
Address of Service:	3 Hanbury Lane Lucan Co Dublin							
Email Address:	hgoodwin941@hotmail.com							
Name of Registered Service Provider:	Sinéad McCarville							
Type of Service Registered:	Sessional		☒					
Date of Inspection:	3	0	0	9	2	0	2	1
No of Pre-School Children present during Inspection:	AM		9		PM		n/a	
Address of the Early Years Inspectorate:	Early Years Inspectorate Tusla Child and Family Agency The Brunel Building Heuston South Quarter St. John's Road West Dublin 8, D08 X01F							
Inspection undertaken by:	F Carty							
Title:	Early Years Inspector							

Areas which were the subject of this Inspection		
Governance	Health Welfare and Development of Child	Safety

Authority to Inspect
The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Conditions If Applicable	Not applicable
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Description of Service	Naíonra Hanbury Lane is a sessional service located in Lucan, Co Dublin. Children attend the service from Monday to Friday from 09:30 – 12:30 for 38 weeks of the year. The service offers a play-based curriculum through the Irish language to children aged between 2 years 8 months to 5 years.
Premises	The service is located in a single storey cottage just off Main Street in Lucan village, Co. Dublin. There are three rooms used for the care and education of children, a cloakroom area and sanitary accommodation. The service has a small garden at the rear of the premises for outdoor play.
Staffing	On the day of inspection there were 2 members of staff present. The area manager, designated person in charge and registered provider arrived to the premises during the inspection.
Methodology	Tusla's Early Years Inspectorate (Inspectorate) is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety and well-being of children attending such services is upheld. The findings on inspection are based on; • Information obtained through examination of documentation • Direct observation • Discussion with relevant staff This inspection was an unannounced and focused on areas of Governance, Health, Welfare and Development of Child and Safety. Inspections may also focus on other areas as required. The inspection process has been amended to minimise the amount of time that inspectors spend in the service. The Inspectorate reserves the right to edit responses received for reasons including: clarity, completeness and compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.
Acknowledgements	The inspector wishes to acknowledge the cooperation of the registered provider, person in charge, staff and children who were present on the day of the inspection.

GOVERNANCE

Part III - Management and Staff

Regulation 9 - Management and Recruitment

- (1) A registered provider shall ensure that—
- (a) the service has a designated person in charge and a named person who is able to deputise as required,
 - (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and
- (2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by—
- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,
 - (b) consideration of references from reputable sources in the case of a person who has no past employers,
 - (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and
 - (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.
- (4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early Childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.
- (6) Paragraph (4) shall not apply before 1 September 2021 to a person who—
- (a) has signed a declaration on or before 30 June 2016 to the effect that he or she intends to retire from employment in a pre-school service before 1 September 2021, and
 - (b) is in possession of a letter from the Minister confirming that paragraph (4) shall not apply to him or her before that date
- (6A is inserted by S.I. No.632 of 2016 CHILD CARE ACT 1991 (EARLY YEARS SERVICES) (AMENDMENT) REGULATIONS 2016 which states; Regulation 9 of the Child Care Act 1991 (Early Years Services) Regulations (S.I. No. 221 of 2016) is amended - in paragraph (4), by the substitution of "paragraphs (5), (6) and (6A)" for "paragraphs (5) and (6)", and (b) by the insertion of the following paragraph after paragraph (6): "
- (6A) Paragraph (4) shall not apply to an employee of a registered provider where - (a) the registered provider receives funding for the employment of the employee pursuant to a scheme funded by the Minister and known as the Access and Inclusion Model, and (b) the employment of the employee is for the purpose of providing support, pursuant to the scheme referred to in subparagraph (a), for a child attending the service to enable the child to participate in the programme known as the Early Childhood Care and Education (ECCE) funding Programme."
- (7) A registered provider shall ensure that all employees, unpaid workers and contractors are appropriately supervised and provided with appropriate information, and where necessary training, including in relation to the following:
- (a) the policies, procedures and statements of the service specified in Schedule 5;
 - (b) Part VIIA (inserted by section 92 of the Child and Family Agency Act 2013 (No. 40 of 2013)) of the Act, and
 - (c) these Regulations.

Compliance Information:	1 (a) The service has a designated person in charge and a named person to fill in as required. (b) The person in charge was present on the day of inspection
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Part III - Management and Staff

Regulation 9 - Management and Recruitment

- The inspection focused on the recruitment records of four staff who had been employed since the last inspection.
- (2)
- (a) Four validated past employer references were available for inspection in respect of two new employees recruited since the last inspection.
- (b) Not applicable.
- (c) Garda vetting records were available for both staff.
- (d) Police vetting records were not required as no staff member had lived abroad.
- (4) Records were available detailing that both new staff members had achieved the required level of qualification at a minimum level 5 on the National Qualifications Framework.
- (6) (a) & (b) Not applicable, as no adult held a signed Ministerial declaration letter detailing their intention to retire from employment in a pre-school service before the 31st December 2021.
- (6)(A) Not applicable as no staff member was employed pursuant to the scheme known as the Access and Inclusion Model (AIM).

Part III - Management and Staff

Regulation 11 - Staffing Levels

- (1) *Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*
- (3) *Subject to paragraph (5), a registered provider of a sessional pre-school service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 2 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.*
- (8) *Without prejudice to paragraphs (2) to (7)—*
- (c) *a registered provider of a sessional pre-school service shall ensure that, where the person in charge operates the service single-handedly, a second person familiar with the operation of the service and in a position to provide assistance to the person in charge in operating the service is, at all times, within close distance of the service and available to attend the service to assist the person in charge in the event of an emergency.*

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| Compliance Information: | <p>(1) An adequate number of adults were working directly with the pre-school children throughout the inspection.</p> <p>(3) The adult to child ratio was always maintained during the inspection. Two adults facilitated the programme of care and education for nine pre-school children.</p> <p>(8)(c) Not applicable as the service does not operate single-handedly.</p> |
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Part V - Care of Child in Pre-school Service

Regulation 19 - Health, Welfare and Development of Child

(1) A registered provider shall, in providing a pre-school service, ensure that—

(a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child

Compliance Information:

Basic Needs:

Food was provided by the children's parents.

The children were encouraged to be self-caring, suitable to their age and stage development. Staff were observed to encourage each child to develop independent life skills such as using the toilet, washing their hands and taking care of their belongings. The children were observed to have freedom of movement within the pre-school rooms. Drinking water was available to the children at all times.

Physical and Material Environment:

There were 3 care rooms available to the children. A small room to the front of the property contained a home corner and low-level furniture. An additional care room was located at the front of the service. When the inspector arrived circle time was taking place in this room which contained a cosy corner with books and a construction area. The main care room to the rear of the property contained low level shelving with materials from the Montessori method of education including practical life exercises, building and sorting activities, an art area and musical instruments. The environment was set out as a supportive learning environment for the children.

A small outdoor area was located to the side of the property and contained a kitchen with props, small world play and a sand box.

Supporting Relationships Around Children:

Adults were observed to manage minor disagreements by offering alternatives and speaking to children at their level. Soft and warm tones were observed to be used by staff when speaking to the children.

Staff stated they spoke to parents upon drop off and collection and communication was also included newsletters and written updates to policies and procedures. On the day of inspection, a healthy eating policy was given to the parents of the children in attendance.

Part VI - Safety

Regulation 23 - Safeguarding Health, Safety and Welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Compliance Information:

General Safety:

The main entrance was secured to prevent unauthorised access or children leaving the service. All emergency exits were kept clear. Toys and equipment observed were in good condition. All heavy furniture was secured, and cleaning agents were stored out of reach of children. Fire drills were conducted monthly and one took place during the inspection.

Infection Control:

There was a hand sanitising station located in the service. Hand washing was observed to take place after the children used the toilet, before snack and art activities. Staff stated that hand washing also occurred after outdoor play. There was warm water, soap and hand towels available to the children to facilitate effective hand washing. Cleaning schedules were in place and the service appeared in a clean condition. Records were kept supporting contact tracing in relation to Covid-19 if required.

A fridge was provided in the service to store the perishable food items contained in the children's lunch boxes.

Administration of Medication:

There was no child requiring medication on the day of inspection or regular medicine to be administered. The service policy demonstrated the steps to take if medication was to be administered to a child attending the service.

Part VI – Safety

Regulation 25 - First Aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children—
(a) is safely stored in an easily accessible and conspicuous position on the premises, and
(b) is available to the children attending the pre-school service at all times.

Compliance Information:	(2) (a) The first aid box was stored in a conspicuous location within the service. (b) A first aid box was always available to the adults and children in the service.
Non-Compliance Information:	(1) The registered provider hadn't ensured that a person trained in first aid was available to the children at all times. It is acknowledged that the area manager is trained in first aid and visits the service regularly.
Corrective & Preventive Action submitted by the Registered Provider	<u>Corrective Action</u> Both members of the staff team have subsequently completed a Paediatric/basic first aid/CPR course on 6th October 2021. <u>Preventive Action</u> Prior to staff commencing employment in Naionra Hanbury lane we will ensure that the employee has current first aid training and if not we will provide the training.
Summary Comment:	The evidence submitted together with the corrective and preventive actions have corrected the non-compliance outlined above. The requirements of Regulation 25 have been met.

Part VI - Safety

Regulation 26 - Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
 (a) any fire drill that takes place in the premises, and
 (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises
 (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises

Compliance Information:	(1)(a) A record in writing is kept of fire drills in the premises, a fire drill was carried out on the day of inspection.
Non-Compliance Information:	(1)(b) (b) There were no records available to show that up to date servicing of the firefighting equipment or that maintenance of the fire detection and alarm system had taken place within the last year. The last recorded maintenance of the firefighting equipment took place in February 2020 and the last quarterly inspection of the smoke alarm took place in August 2020.
Corrective & Preventive Action submitted by the Registered Provider	<u>Corrective Action</u> All firefighting equipment have been inspected and serviced. The fire detection system and alarm system inspection and maintenance has been completed. <u>Preventive Action</u> All fire equipment and systems have been booked in for annual inspections and maintenance on the last week of August each year prior to the recommencement of the preschool.
Summary Comment:	Corrective and preventive actions together with evidence submitted have addressed the non-compliance outlined above. The requirements of Regulation 26 have been met.