

Early Years Inspectorate Regulatory Report

Pre School

TUSLA Identifier:	TU2020FL002
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Name of Service:	Just Like Home
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Address of Service:	Unit 2 Block B, Post Office Road, Lusk, Co. Dublin
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Eircode:	K45 E290
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Name of Registered Provider:	Natalia Baczek
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Service type:	Full Day, Part Time, Sessional
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Date of Inspection:	11/05/2026
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No of pre-school children:	AM	39	PM	36
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Address of the Early Years Inspectorate:	2 nd Floor, Unit 4/5 The Nexus Building, Blanchardstown Corporate Business Park, Ballycoolin, Dublin 15
Inspection undertaken by:	Y Kelly & AM Coyle
Title:	Early Years Inspectors

Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

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Description of service

Just Like Home is an early years service located in Lusk, Co Dublin and is registered to accommodate pre-school children from 1 to 6 years of age on a sessional, part-time and full day care basis. The service is registered to operate from 7.15am to 6pm each weekday, with eligible pre-school children facilitated to participate in the Early Childhood Care and Education (ECCE) scheme from 9.00am to 12.00pm daily for 38 weeks annually. The service is located in a ground floor converted commercial property with 3 care rooms in operation, namely the Wobbler room, the Toddler room and the Preschool room. An outdoor play area is located to the rear of the service.

Staffing

The service employs 10 staff members all of whom work directly with the children including a service manager who coordinates the day-to-day operational management of the service and provides support across all care rooms as required. There were 2 cover staff members from another service present on the day of the inspection. The registered provider is not rostered to work in the service but is present regularly in a supportive capacity.

Methodology

Tusla Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance, health, welfare and development of child and safety. The inspection may also focus on other areas as required.

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The inspection focused on an examination of compliance under the regulations 9, 11, 16, 19, 23, 24, 26 and 28, however, on inspection additional non-compliance which posed a risk was identified under regulation 27. These findings are outlined within the relevant regulations within this report.

As a result, the scope of the inspection included the Wobbler Room, Toddler Room and Pre-school Room. A sampling process was used to assess compliance under regulation 16.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

Acknowledgments

The inspectors wish to acknowledge the cooperation of the person in charge, staff and children who were present on the day of the inspection.

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Statutory Notices

Notice	Date Served	Detail
Immediate Action Notice IAN number:1001	11/05/2026	IAN issued to the registered provider as International Police Vetting was not available for 1 staff member who was present in the service and working directly with the children on the day of the inspection.
Status	Action was taken by the registered provider immediately following service of the Notice and the provider submitted a written response with detailed corrective and preventive actions which were accepted by the Inspectorate.	
Immediate Action Notice IAN number: 1002	11/05/2026	IAN issued to the registered provider as Garda Vetting was not available for 1 staff member who was present in the service and working directly with the children on the day of the inspection.
Status	Action was taken by the registered provider immediately following service of the Notice and the provider submitted a written response with detailed corrective and preventive actions which were accepted by the Inspectorate.	
Improvement Notice IN number: 1042	11/05/2026	IN issued to the registered provider as translated International Police Vetting was not available for 1 staff member as required.
Status	Action was taken by the registered provider immediately following service of the Notice and the provider submitted a written response with detailed corrective and preventive actions which were accepted by the Inspectorate.	
Improvement Notice IN number: 1043	11/05/2026	IN issued to the registered provider as International Police Vetting was not available for 1 staff member who is employed in the service and was not present on the day of the inspection.
Status	Action was taken by the registered provider immediately following service of the Notice and the provider submitted a written response with detailed corrective and preventive actions which were accepted by the Inspectorate.	

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Part III – Management and Staff

Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,*
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and*

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,*
- (b) consideration of references from reputable sources in the case of a person who has no past employers,*
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and*
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.*

(3) The procedures specified in paragraph (2) shall be carried out prior to any person being appointed, assigned or allowed access to or contact with a child attending the pre-school service.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

Compliance Information

(1)(a) There was a designated person in charge of the service and there was a named person to deputise as required.

(b) The service manager was present and in charge of the service when the inspectors arrived unannounced to the service at 08:53am.

(2) Following a review of previous inspection records and in discussion with the service manager, it was confirmed that 4 new staff members had commenced employment in the service since the last inspection which was carried out on 24 June 2025. The full staff files for 7 adults were reviewed to include 5 staff members who work directly with the children, 4 of whom had commenced employment since the previous inspection and 2 staff members from another service providing cover on the day of the inspection. The following was recorded:

(a) Thirteen written validated references were available from past employers.

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- (b) One written validated reference was available from a reputable source other than a past employer.
- (c) Garda vetting disclosures were available for 6 adults whose files were reviewed. Garda vetting disclosures demonstrated compliance with the Early Years Inspectorate Regulatory Notice requiring the service to renew Garda vetting every three years.
- (d) International Police vetting was available for 3 adults who had lived outside of the state for a period of more than 6 months.
- (4) Documentary evidence was available to confirm that 5 staff members whose files were reviewed and who may work directly with the children in the service held at least a major award in Early Childhood Care and Education at Level 5 or above on the National Framework of Qualifications or a qualification deemed eligible by the Department of Children, Disability and Equality.

Non-Compliance Information

- (2)(c) See Statutory Notice section in relation to the Immediate Action Notice IAN 1002 served.
- (d) See Statutory Notice section in relation to the Immediate Action Notice IAN 1001, Improvement Notice IN 1042 and Improvement Notice IN 1043 served.
- (3) The procedures as outlined in paragraph (2) were not carried out prior to adults working with or having access to children in the service, as evidenced by the following examples:
- Garda vetting disclosure in relation to 1 adult prior to these adults having access to and contact with the children.
 - International police vetting in relation to 3 adults prior to having access to and contact with the children.
 - Validation of 2 references, as stated above, not obtained in relation to 1 adult prior to this adult having access to and contact with the children.
- (4) Documentary evidence was not available for 1 adult who may work directly with the children in the service to confirm that they held at least a major award in Early Childhood Care and Education at Level 5 or above on the National Framework of Qualifications or a qualification deemed eligible by the Department of Children, Disability and Equality.

Corrective & Preventive Action submitted by the Registered Provider

Corrective Action

- (2)(c)(d)(3) Upon identification of this issue, the service immediately reviewed the recruitment files of the adults concerned. Garda vetting disclosures for the adults identified were completed and placed on file. In relation to the adult for whom reference validation had not been completed, the required references were reviewed and

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validated, and this documentation was added to the personnel file. Management also completed an immediate audit of all staff recruitment files to ensure that all required safe recruitment documentation was in place.

Preventive Action

(2)(c)(d)(3) The service has reviewed and strengthened its recruitment and onboarding procedures to ensure that all safe recruitment requirements are fully completed before any adult is permitted to work with or have access to children. A recruitment compliance checklist has been introduced to include Garda vetting, receipt and validation of two references, and all required pre-employment documentation. Responsibility for checking completion of all of recruitment documentation prior to commencement has been clearly assigned to management. In addition, a final pre-commencement file review will be completed for all future staff, students, volunteers and agency personnel to ensure compliance with Regulation 9 on the service's safe recruitment procedures.

Corrective Action

(4) The individual referred to in this finding is no longer employed in the service and no longer has access to or contact with the children. As such the immediate risk has been fully mitigated. The personnel file has been updated to reflect the termination of employment and relevant documentation has been retained on file.

Preventive Action

(4) The service has reviewed its recruitment and onboarding procedures to ensure full compliance with qualification requirements for early years staff. Going forward, documentary evidence of a minimum level 5 major award in Early Childhood Care and Education, or an equivalent qualification deemed eligible by the Department of Children, Disability and Equality, must be obtained and verified prior to commencement of employment or placement in any role involving access to children.

Supporting documentation submitted

- Garda vetting for 1 adult.
- Copies of international police vetting required
- Validation of references.
- Recruitment checklist.

Summary Comment

The inspector has reviewed the actions and evidence submitted in response to the non-compliances identified under Regulation 9. In relation to the non-compliance identified under Regulation 9 (4), the registered provider has stated that the staff member without QQI level 5 qualification is no longer employed in the service, and therefore this has been adequately addressed.

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In relation to the non-compliance identified under Regulation 9 (2)(c), evidence of application for Garda Vetting was submitted for 1 staff member. In relation to the non-compliance identified under Regulation 9 (2)(d), international police vetting was submitted for 2 staff members and translated international police vetting was submitted for a third staff member. The non-compliances under Regulation 9 have been addressed.

Part III – Management and Staff

Regulation 11 - Staffing levels

- (1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*
- (2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.*
- (8) Without prejudice to paragraphs (2) to (7)-*
- (a) a registered provider of a pre-school service other than a child-minding service or a sessional pre-school service shall ensure that there are at least 2 adults on the premises at all times.*

Compliance Information

- (1) On the day of the inspection there was an adequate number of staff members working directly with the children attending the service.
- (2) The adult to child ratios were correct in the service when the inspectors arrived unannounced at the service and remained so throughout the inspection.
- The following adult to child ratios were observed during the inspection:
- In the Wobbler Room there were 7 children aged 1 year 4 months to 1 year 10 months being cared for by 2 staff members.
 - In the Toddler Room there were 13 children aged 2 years 7 months to 3 years 2 months being cared for by 3 staff members.
 - In the Pre-school Room there were 19 children aged years months to years months being cared for by 3 staff members.
- (8)(a) The registered provider ensured that 2 adults were present in the service at all times. This was confirmed by the staff roster.

Part IV – Information and Records

Regulation 16 – Record in relation to pre-school service

(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:

- (a) the name, position, qualifications and experience of the person in charge and of every other employee, unpaid worker and contractor;*
- (i) details of staff rosters on a daily basis;*

Compliance Information

(1)(a) The registered provider ensured that a recorded history of past employment and relevant experience was available for inspection in respect of 7 staff files that were reviewed.

Non-Compliance Information

(1)(i) While there was a staff roster available; staff sign in records were not maintained. Eight out of nine staff members were not signed in on the staff sign in record on the day of the inspection.

Corrective & Preventive Action submitted by the Registered Provider

Corrective Action

(1)(i) The service acknowledges that staff sign-in records were not consistently maintained on the day of inspection with eight out of nine staff members not recorded as signed in. Immediately following the inspection, the service reviewed attendance documentation and reinforced the requirement for all staff to sign in and out on arrival and departure. A staff sign-in record has now been fully implemented and is being actively used to ensure accurate daily recording of staff attendance.

Preventive Action

(1)(i) The service has strengthened its procedures regarding staff attendance recording to ensure full compliance going forward. A mandatory staff sign-in/sign-out system has been introduced, and all staff have been informed that completion of the attendance record is a requirement at the start and end of each shift. Management will monitor compliance on a daily basis. Regular internal audits of staff attendance records will be conducted to ensure that documentation is consistently completed and accurately maintained in line with regulatory requirements.

Supporting documentation submitted

- Photograph of staff sign in record.

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Summary Comment

The inspector has reviewed the actions and evidence submitted. The non-compliance under Regulation 16 has been addressed.

Part V - Care of Child in Pre-school Service

Regulation 19 - Health, welfare and development of child

(1) A registered provider shall, in providing a pre-school service, ensure that-

(a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and

Compliance Information

1(a) The following observations were made on how each child's learning, development and well-being was facilitated within the daily life in the service:

Basic needs:

- Children's meals are sourced from an external company and are reheated and served by designated staff members. On the day of the inspection the children had apple for morning snack, sweet and sour chicken and rice for dinner, waffles and fruit for afternoon snack and garlic bread for tea. There were alternative food options available for children with additional dietary requirements or preferences.
- The children's personal care needs were attended to promptly. Nappies were changed at scheduled times and more frequently as needed. The staff members used the opportunity to engage with and chat to the children. The children who were toilet trained used the toilet independently.
- The children in the Wobbler room, slept in cots in the sleep room at their individual sleep time after they had their dinner. The children aged over 2 years in the service attending the Toddler room who required sleep slept on stackable beds and cocoon beds set up in the Toddler room after the children had their dinner.
- Cosy areas were equipped with rugs, child sized soft sofa and soft seats, cushions and a selection of books for reading and relaxation.
- Children attending the service were given the opportunity to spend time in the outdoor area during the inspection.

Supporting relationships and interactions around children:

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- Staff demonstrated warm and caring interactions with the children. Children who had recently started in the service were comforted by staff when upset.
- During transition to sleep, staff were available to assist the children in getting ready and helping them to settle whilst going to sleep.
- Staff complete a daily record sheet to share information about children's care needs with parents. This included information about meals, nappy changing and sleep.

Physical and material environment:

- There was age-appropriate furniture with small child sized chairs and tables for children to sit whilst they played or for mealtimes.
- The care rooms were divided into different areas of interest which provided opportunities for a variety of spontaneous play experiences and choice for children. In the Wobbler room, there was a kitchen area and supporting materials, construction resources including wooden and soft blocks for construction play, large foam blocks and large mats to provide opportunities for physical play. There were age-appropriate resources to include cause and effect toys, jigsaws, animal puppets and musical instruments. The Toddler room and Preschool rooms were resourced with home areas including a kitchen with a range of crockery, pots and pans, dolls and dress up materials to enable the children to extend their play. Small world items such as dinosaurs and transportation toys such as wooden train tracks, trains and cars to support imaginative and interactive play. Construction materials included wooden building blocks and plastic building bricks. A range of art materials were provided with the children's artwork displayed on the room walls. There were tabletop materials such as jigsaws and threading materials to support fine motor development. There was a selection of books in the cosy corner and reading areas which supported children's language development.
- A fully enclosed outdoor area is located to the rear of the service surfaced by artificial grass. There was a kitchen area, playhouse, tuff tray with rice and pasta for sensory play and large plastic blocks for construction. There was a bench for children to sit. There were ride on bikes, a ride in car and small plastic see-saws which promoted gross motor and fundamental movement skills. The kitchen area was covered with a roof which provides a space for children to play in adverse weather.

Non-Compliance Information

Basic needs:

1. In the Wobbler room the children's water bottles were stored on a countertop. The box was positioned out of children's eyeline making it difficult for them to indicate that they wanted a drink and was too high for the children to retrieve their bottles.

Supporting relationships and interactions around children:

2. There were no family photographs displayed in the Wobbler room. This does not enable the children to develop a sense of belonging and connectedness in the service and to maintain links with family and home.

Physical and material environment:

3. There were no play materials provided in the outdoor kitchen to enable the children to extend their play.

Corrective & Preventive Action submitted by the Registered Provider

Corrective Action

Basic needs:

1. Following the inspection finding, the placement of children's water bottles in the wobbler room was immediately reviewed. The bottles have been relocated from the high countertop to a lower, child accessible level within the room, ensuring that they are within the children's eyeline and easy reach. This allows children to independently access their water bottles and indicate their need for a drink more easily.

Supporting relationships and interactions around children:

2. Following the inspection finding, family photographs have now been introduced into the Wobbler room. The photographs have been displayed at child height to support children's sense of belonging, identity, and connection with home. This immediate action ensures that children can see and recognise their families within the room environment.

Physical and material environment:

3. Following the inspection finding, appropriate play materials have been added to the outdoor kitchen area to support and extend children's play. These resources now enable children to engage in imaginative, and role play activities outdoors, enhancing their learning experiences and interaction with the environment.

Preventive Action

Basic needs:

1. The service has reviewed the arrangement of resources in all rooms to ensure that children's personal items, including water bottles, are stored at an appropriate height and are readily accessible to support children's independence and communication of needs. Staff have been reminded of the importance of

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maintaining a child-centred environment that promotes autonomy and self-help skills. Room leaders will regularly review room layouts to ensure ongoing compliance with these principles.

Supporting relationships and interactions around children:

2. The service has reviewed the environment in all rooms to ensure that children's family photographs are displayed appropriately and consistently. Staff have been reminded of the importance of supporting children's emotional well-being, sense of identity, and belonging through meaningful displays linked to home and family life. Room leaders will ensure that family displays are maintained and updated regularly as part of ongoing room environment planning, in line with Aistear and Síolta guidance.

Physical and material environment:

3. The service has reviewed the provision of resources in the outdoor area to ensure that all learning zones are adequately resourced to support and extend children's play. Staff have been reminded of the importance of observing children's play and providing additional materials to extend learning in line with children's interests. Room leaders will regularly review outdoor provision to ensure that resources remain relevant, accessible, and supportive of high-quality play experiences. In addition, the service is currently developing a new outdoor play area/playground, which will be available in the near future. This area will include a range of natural and open-ended materials designed to further support children's exploratory play, creativity, and engagement with the outdoor environment. This development will further enhance the quality of outdoor learning experiences within the service. Room leaders will continue to review outdoor provision regularly to ensure resources remain appropriate, accessible, and responsive to children's developmental needs.

Supporting documentation submitted

Photographic evidence of the following:

- Children's water bottles.
- Family wall photographs.
- Outdoor kitchen resources.
- New playground area.

Summary Comment

The inspector has reviewed the actions and evidence submitted. The non-compliances under Regulation 19 have been addressed.

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Part VI - Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Compliance Information

General Safety:

- On arrival to the service, the inspectors observed that the door was secure and monitored by staff.
- Cleaning agents were stored safely out of the reach of the children.
- The outdoor play area was fully enclosed and secured and was mainly surfaced with artificial grass.

Infection Control:

- Documented cleaning schedules were available in the service.

Administration of Medication:

- Medications were stored out of the reach of children. No children were observed having medication administered on the day of inspection.

Safe Sleep:

- The ambient temperature in the Cot room where children were sleeping was recorded as 18.8°C at 12.10pm.

Fire Safety:

- There were fire drill procedures displayed in the hallway of the service.

Non-Compliance Information

Infection Control:

1. Infection control measures were observed to be inadequate as evidenced by the following:
 - There were no liquid soap or paper towels available in the staff toilet adjacent to the Toddler room which was observed being used on the day of inspection.
 - The water was cold at the following sinks in the service which were used for washing both staff members and children's hands:
 - The sink used by the children attending the Toddler room to wash their hands after nappy changing.
 - The low-level sink in the sanitary area between the Toddler room and the Wobbler room.

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- The pedal mechanism on the bin that was used for the disposal of nappies in the sanitary area adjacent to the Toddler room was not working and staff members were observed lifting the lid manually to dispose of nappies.
- The paper towel provided for hand drying in the sanitary area between the Toddler room and the Wobbler room was not hygienically dispensed and subject to repeat handling which is an infection control risk.
- During nappy changing in the Wobbler room the nappy changing mat was not sprayed and cleaned with disinfectant after nappy changing of a child and the apron was left beside the nappy changing mat.
- In the Preschool room the children's afternoon snack of waffles with jam was served directly onto the table with no crockery provided.

Fire Safety:

2. There was equipment to include a cocoon bed in front of the fire door and box of toys stored at the side of the fire door of the cot room. This could potentially cause delay on the event of emergency egress being required from the care room.

Action submitted by the Registered Provider

Corrective Action

Infection Control:

1. Following the inspection findings, immediate corrective actions were taken to address all identified infection control deficiencies across the service. Liquid soap and paper towels have been immediately replenished and are now available in the staff toilet adjacent to the Toddler room. The issue of cold water at designed hand-washing sinks has been reported and addressed with maintenance, and these sinks are now under review to ensure appropriate water temperature for effective hand hygiene. The faulty pedal-operated nappy bin has been fixed to ensure hygienic, hands-free disposal of nappies. Staff practice regarding nappy changing procedures has been immediately reinforced, including mandatory cleaning and disinfection of the changing mat after each use and correct handling/storage of protective aprons. The practice of serving food directly onto tables has been stopped immediately, and appropriate crockery is now used for all food service. The paper towels in the sanitary area were found not to be correctly placed in the dispenser at the time of inspection, resulting in them not being readily and hygienically available. This issue was immediately rectified, and paper towels were placed correctly in a suitable wall-mounted dispenser to ensure hygienic single-use access.

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Fire Safety:

- Following the inspection finding, the cocoon bed and box of toys located in front of and beside the fire door in the cot room were immediately removed and repositioned to ensure that the fire exit route is fully clear and unobstructed at all times. The fire door access has been restored to full operational safety in line with evacuation requirements.

Preventive Action

Infection Control:

- The service has completed a full review of infection prevention and control procedures in line with best practice guidance. Staff have been re-briefed and retrained on hygiene procedures, including hand hygiene, nappy changing protocols, safe food service, and use of PPE. Environmental audits will now be conducted regularly by management to ensure that all hygiene facilities (soap, paper towels, bins, water temperature, and dispensing systems) are fully operational and compliant at all times. Any maintenance issues will be reported and addressed without delay. Supervisory checks will also be introduced during key care routines (including nappy changing and mealtimes) to ensure consistent adherence to infection prevention and control procedures across all rooms.

Fire Safety:

- The service has reviewed the layout of all rooms to ensure that fire exits and evacuation routes remain free from obstruction at all times. Staff have been reminded of the importance of maintaining clear access to all fire doors and ensuring that no equipment, furniture, or storage items are placed in evacuation pathways. Daily room safety checks have been reinforced, including specific attention to fire exits and escape routes. Room leaders and management will monitor compliance regularly to ensure ongoing adherence to fire safety procedures and emergency evacuation requirements.

Supporting documentation submitted

Photographic evidence of the following:

- Liquid soap.
- Paper towel dispenser.
- Pedal bin.
- Temperatures of water.
- Fire exit door.

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Summary Comment

The inspector has reviewed the actions and evidence submitted. The non-compliances under Regulation 23 have been addressed.

Part VI - Safety

Regulation 24 - Checking in and out and record of attendance

(1) A registered provider shall ensure that each pre-school child attending the service is checked in and out of the service by an employee or an unpaid worker.

(3) A registered provider shall ensure that-

(b) a daily record in writing is kept of the entry on the premises of any such person.

Compliance Information

(1) With the exception of the non-compliance listed below the date and time of attendance and departure in respect of each child was recorded on a daily basis.

Non-Compliance Information

(3)(b)

1. The details of attendance records had not been accurately recorded in attendance books as evidenced by the following:
 - A child who was present on the day of the inspection in the Pre-school Room was recorded as absent. It is acknowledged that this was rectified when the inspector brought this to the attention of staff at 10.45am.
 - In the Toddler room there were 12 children present at 09:30am, 10 children were signed into the attendance record. The staff member was informed immediately, however the children were not signed in until 10:15am. Contemporaneous accurate attendance logs must be maintained to support the safe evacuation of children in an emergency.

Corrective & Preventive Action submitted by the Registered Provider

Corrective Action

(3)(b) Following the inspection findings, attendance records were immediately corrected to accurately reflect the presence of all children on the day of inspection. The child incorrectly recorded as absent in the Pre-school room was updated as present, and the missing sign-in entries in the Toddler room were completed to ensure the attendance record accurately matched the number of children present in the room at that time.

Preventive Action

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(3)(b) The service has reinforced the requirement for contemporaneous and accurate recording of children's attendance at the point of arrival and throughout the day. Staff have been reminded that attendance records must reflect real-time occupancy in each room to ensure accurate headcounts for safety, supervision, and emergency evacuation purposes. A strengthened sign-in procedure has been implemented, requiring staff to immediately record children upon entry to the room and to verify attendance records against actual numbers at key points during the day. Room leaders will carry out regular checks of attendance records to ensure accuracy and compliance. Management will also monitor attendance documentation as part of ongoing supervision and compliance audits.

Summary Comment

The inspector has reviewed the actions and evidence submitted. The non-compliance under Regulation 24 has been addressed.

Part VI - Safety

Regulation 26 - Fire safety measures

- (1) A registered provider shall ensure that a record in writing is kept of-
- (a) any fire drill that takes place in the premises, and
 - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Compliance Information

- 1 (a) A record of fire drills was available on the premises with the last fire drill dated as having been carried out on the 17 April 2026.
- (b) The number, type and maintenance record for firefighting equipment and smoke alarms were available. Firefighting equipment was last serviced on the 10 March 2026, and the smoke alarms were serviced on the 01 July 2025.
- (4) Fire evacuation procedures were displayed in the service.

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Part VI - Safety

Regulation 27 – Supervision

A registered provider shall ensure that pre-school children attending the service are supervised at all times.

Non-Compliance Information

Adequate supervision was not provided at all times in the service as evidenced by the following:

1. At 3pm in the Toddler room both staff members were in the nappy changing areas changing children's nappies whilst 8 children were in the care room, most children were asleep or in the process of waking up. One child who was awake was observed by the inspector who entered the room throwing conkers at the children who were in bed. This was not observed by the staff members who were nappy changing. Whilst one staff member was positioned beside a viewing panel, she did not have complete sight of the care room. The early years inspector requested that the staff member return to the care room to supervise the children.
2. At 10.10am in the wobbler room the staff member went to change a child's nappy in the nappy changing area, whilst the second staff member was in the cot room. There were four children in the book area in the care room. Whilst there it is acknowledged that there is a viewing panel in the nappy changing area, the book area is out of the sight of the staff member.

Corrective & Preventive Action submitted by the Registered Provider

Corrective Action

1.&2. Following the inspection findings, the supervision arrangements in the Toddler and Wobbler rooms were immediately reviewed. Staff deployment during nappy changing routines has been adjusted to ensure that at least one staff member remains in the playroom at all times to maintain active supervision of children. The practice of both staff members leaving the room simultaneously has been ceased. Immediate corrective action was taken to ensure that children were appropriately supervised at all times, and staff were reminded that nappy changing must not compromise supervision of children remaining in the care room.

Preventive Action

1.&2. A formal arrangement has been introduced whereby staff must coordinate nappy changes so that one staff member remains fully present and actively supervising children in the playroom, including all areas not in direct sight from ancillary spaces. Staff have been re-briefed on their responsibility for maintaining line-of-sight supervision and conducting dynamic risk assessments during routine care activities. Room leaders will monitor staff deployment during nappy changing and daily routines to ensure compliance with supervision requirements. This will be reinforced through ongoing supervision checks and management oversight to ensure children are never left without adequate supervision in any area of the room.

Early Years Inspectorate Regulatory Report

Pre School

Summary Comment

The inspector has reviewed the actions and evidence submitted. The non-compliances under Regulation 27 have been addressed.