

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

Tusla I.D.:	TU2022MN001							
Name of Service	Annalitten Community Childcare							
Address of Service:	Annalitten National School, Annalitten, Castleblayney, Co. Monaghan, A75 WX46							
Email Address:	annalittenchildcare@gmail.com							
Name of Registered Provider:	Ms. Andrea O Connor							
Type of Proposed Service:	Full Day Care	☒	Part-Time	☐	Sessional	☐		
	Drop-In	☐	Childminding	☐	Temporary	☐		
Proposed change:	Moving from main building to prefab on the same premises.							
Proposed Number of Children:	22 - no change							
Recommended Change Following Inspection:	Service to move from main building to prefab on the same premises.							
Registered change:	Change in service location from main building to prefab on the same premises							
Date of Inspection:	1	7	0	7	2	0	2	6
Inspection undertaken by:	S Skinnader							
Title:	Early Years Inspector							
Tusla Early Years Inspectorate Address:	No.18 The Grange Plantation Walk							
	Plantation Walk							
	Monaghan							
Rationale for Inspection:								
Proposed Change of Circumstance								
Note: For Office use only, to be completed by Registration Office								
Registration Status:	Registered Full Day Care Service for 22 Children							
Date of Registration	31 st July 2026							

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Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Description of Service	Annalitten Community Childcare has been operating as a childcare service since 2022. They provide a full day care pre-school to children aged from 2-6 years of age. The service is open from 08:00 to 18:00 each weekday and caters for a maximum of 22 children.
Premises	The service proposes to move to a prefabricated building on the grounds of the Annalitten National School in the rural area of Annalitten Co. Monaghan. The service has 1 care room in operation. There are sanitary accommodations, nappy changing facilities and a kitchenette area.
Staffing	There are 3 staff employed in the service - including the person in charge who work directly with the preschool children.
Methodology	The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under the following themes; Governance, Health, Welfare and Development of the child, Safety and Premises. The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to registering the change in circumstance. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness; and compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.
Acknowledgements	The Inspector wishes to acknowledge the cooperation of the deputy person in charge, staff and children who were present on the day of the inspection.

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Part III - Management and Staff

Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

Requirement met:

The requirement has been met.

(1)(a) There is a designated person in charge and a named person to deputise as required.

Part III - Management and Staff

Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

Requirement met:

The requirement has been met.

(1) There are an adequate number of staff members available to work directly with the pre-school children in the room. The registered provider is aware of the minimum ratio of adults to children specified in Part 1 and 2 of Schedule 6.

Part V - Care of Child in Pre-school Service

Regulation 20 - Facilities for Rest and Play

(1) Subject to this Regulation, a registered provider shall ensure that—

(a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and

(b) there are adequate and suitable facilities for a pre-school child to rest during the day,

(3) A registered provider of a full day care service, a part-time day care service or a childminding service, other than such a service to which paragraph (2) applies, shall ensure that—

(a) a suitable, safe and secure outdoor space to which the pre-school children attending the service have access on a daily basis is provided on the premises.

Requirement met:

(1)(a) The requirement has been met.

The preschool children have access to range of age-appropriate toys and equipment with suitable facilities for play both indoors and outdoors on the premises. The care room is suitable, large and bright.

(b) The children have access to a soft cosy area in the room which consists of a mix of a mat and cushions and two daybeds.

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There are also daybeds available for a children aged over 2 years of age who may require a rest or sleep.

(3)(a) The pre-school children have access to an existing enclosed outdoor area to the rear of the building and side of the building which was secured and fenced. A new outdoor area is currently being developed outside the prefab.

Part V - Care of Child in Pre-school Service

Regulation 22 – Food and Drink

A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Requirement met:

The requirement has been met. All snacks and food are provided by the parents. The service will reheat a hot meal provided by the parents for those staying greater than 5 hours. There is a fridge for the storage of perishable food. There are extra snacks available if required. Potable drinking water will always be available to the children.

Part VI – Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Requirement met:

The requirement has been met.
For example, the external doors are appropriately secured to prevent a preschool child exiting un-accompanied and in addition it is proposed to add a keypad to the front door. Medications and staff belongings are stored out of the reach of children in the staff room in the main school building. Emergency doors are unobstructed and there is a designated fire assembly point in the outdoor area.

Part VI - Safety

Regulation 25 – First Aid

- (1) *A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*
- (2) *A registered provider shall ensure that a suitably equipped first aid box for children—*
 - (a) *is safely stored in an easily accessible and conspicuous position on the premises, and*
 - (b) *is available to the children attending the pre-school service at all times.*

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Requirement met:	The requirement has been met. (1) Two staff members have up to date First Aid Responder (FAR) training. One certificate of training was available for inspection. (2)(a) A suitably stocked first aid box was provided in the care room.
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Part VI – Safety

Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
 - (b) the number, type and maintenance record of firefighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Requirement met:	The requirement has been met. (1)(a) and (b) There is a monthly record for recording fire drills available. A record is available for the servicing of the firefighting equipment and the fire alarm system. (4) A notice of the procedures to be followed in the event of a fire is displayed in the service.
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Part VI – Safety

Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Requirement met:	The requirement has been met. Insurance is in place for the preschool children which covers a maximum of 22 children and expires on the 28/03/27.
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Part VII – Premises and Space Requirements

Regulation 29 – Premises

- A registered provider shall ensure that the premises of the service are—
- (a) of sound and stable structure,
 - (b) safe and secure,
 - (c) kept adequately lit, heated and ventilated,
 - (d) cleaned, maintained and repaired, as required, and
 - (e) equipped with adequate and suitable sanitary facilities.

Requirement met:	The requirement has been met.
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	(a) The service is operating from a premises which appears on visual inspection to be structurally sound. (b) The service is safe and secure with a locked entrance and with no hazards visually identified. (c) Light levels in the care rooms and sanitary accommodations are adequate and are provided by means of natural light and supplemented with 6 covered fluorescent lights. The room temperature in the care rooms is adequate. Heating is by means of wall mounted electric heaters. Ventilation: The care rooms are ventilated by means of openable windows and doors. The sanitary accommodations are ventilated by openable windows or by mechanical ventilation. (d) The premises, toys and equipment are in a clean condition and in good repair. Cleaning schedules are available. (e) • There are 2 toilets, 2 handbasins and 1 nappy changing mat available off the care room. Staff toilets are available in the main school building. • There are pedal-operated lidded bins in the service. The sanitary areas have a continuous supply of thermostatically controlled running water, a supply of liquid soap and a supply single use hand towels.
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Part VII – Premises and Space Requirements

Regulation 30 – Minimum Space Requirements

- (1) Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.
- (2) A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.

Requirement met:	The requirement has been met. (1) and (2) There is approximately 66m² available in the care room which can accommodate the proposed maximum 22 preschool children aged 2 – 6 years on a sessional basis or on a full day care basis.
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