

Early Years Inspectorate Regulatory Report

School Age Services

TUSLA Identifier:	TU2023TY016SA
Name of School Age Service:	Clonmel Kidz Afterschool and Morning Club LTD
Name of Registered Provider(s):	Geraldine Quigley
Address of School Age Service:	Clonmel Town F.C., Dr. Pat O'Callaghan Sports Complex, Cashel Rd, Clonmel, Co Tipperary
Eircode:	E91 P5K6

Date of Inspection:	17/06/2026			
Number of school age children present during inspection:	AM	68	PM	77

Address of the Early Years Inspectorate	Tusla Early Years Inspectorate, 13 Market Square, Mallow, Co Cork, P51 DD5Y
Inspection undertaken by:	J Dennehy, S O' Brien & A Spain
Title:	Inspection Registration Manager & Early Years Inspectors

Authority to Inspect
Tusla's Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Description of Service:	Clonmel Kidz Afterschool and Morning Club LTD is a standalone school age service catering for children aged 4 to 15 years old. The service operates from Dr. Pat O'Callaghan Sports Complex. On the ground floor there is one large hall, a homework room, a combined dining room and playroom and adult and children's sanitary facilities. On the first floor there are three adjoining rooms for children's play, rest and activity. The children also have access to the pitches on the grounds for outdoor play. The registered provider operates one other school age service in the area, Cos Clubs.
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Staffing:

There was 81 adults attached to the service. The registered provider was based in the service. On the day of inspection, there were 23 adults present.

Additional Information:

A referral was made to the fire officer to assess fire safety in the service.

Legislation

Tusla's Early Years Inspectorate is the independent statutory regulator of School Age Services in Ireland, and its role is to promote and monitor the safety and quality of school age care provision in accordance with the following legislation:

- The Child and Family Agency Act 2013, Part 12.
- Child Care Act 1991 (Early Years Services) (Registration of School Age Services) (Amendment) Regulations 2022.
- The Child Care Act 1991 (Early Years Services) Registration of School Age Services Regulations 2018 (S.I. 575 of 2018).

A school age service means any early years service, play group, day nursery, crèche, day-care or other similar service which:

- a) caters for children under the age of 15 years enrolled in a school providing primary or post-primary education,
- b) provides a range of activities that are developmental, educational and recreational in manner, which take place outside of school hours, the primary purpose of which is to care for children where their parents are unavailable, and
- c) the basis for access to which is made publicly known to the parents and guardians of the children referred to in point (a) above.

It is the responsibility of a registered provider to ensure the safety and well-being of school age children and the above legislation authorise Tusla to assess compliance with the Regulations.

Inspection Methodology:

The inspection is unannounced to assess compliance with the Child Care Act 1991 (Early Years Services) Registration of School Age Services Regulations 2018 (S.I. 575 of 2018), Child Care Act 1991 (Early Years Services) (Registration of School Age Services) (Amendment) Regulations 2022, and the Child Care Act 1991, Section 58 as amended by Part 12 of the Child and Family Agency Act, 2013.

The findings on inspection are gathered through a triangulation method, including:

- Information obtained through examination of documentation.
- Direct observation.
- Discussion with relevant staff.

This inspection aims to determine the extent to which service is appropriate for the care, safety, and wellbeing of children in accordance with the regulations cited above.

Inspection findings are documented in the School Age Services inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have corrected the non-compliance and how they will prevent them from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements, an escalation process may be commenced.

The Inspectorate reserves the right to edit CAPA responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the Inspectorate body.

Acknowledgements:

The inspectors wish to acknowledge the co-operation of the children, registered provider and staff who were present on the day of inspection.

Early Years Inspectorate Regulatory Report School Age Services

Statutory Notices		
Notice	Date Served	Detail
Improvement Notice IN 3361	17/06/2026	Police vetting was not available for four adults who had lived out of the state for longer than six months consecutively.
Status	Action was taken by the registered provider following service of the Notice and the provider submitted a written response with detailed corrective and preventative actions which were accepted by the Inspectorate.	

Summary of Findings:

On inspection, the registered provider was found compliant in relation to the following:

- Regulation 9: Staffing levels
- Regulation 11: Premises
- Regulation 12: Insurance

On inspection, the registered provider was found non-compliant in relation to the following:

1. Regulation 7: Notification of change of circumstance
 2. Regulation 10: Policies of a school age service
 3. Regulation 8: Vetting disclosures
- Child Care Act 1992, Section 58(G) as amended by Part 12 of the Child and Family Agency Act, 2013.

Conclusion and follow up actions:

The registered providers response and documented evidence was submitted to the inspectorate and has met the regulatory requirements. Outstanding evidence of police vetting disclosures in relation to one staff member is required to be submitted to the inspectorate upon receipt.

Regulation 7: Notification of change in circumstances

(1) A registered provider of a school age service shall, subject to paragraph (2), notify the Agency in writing of any proposed change in the details in relation to the school age service contained in the register pursuant to section 58C (2) of the Act or Regulation 6(2) or 6(3) at least 60 days before it is proposed that the change would take effect.

Regulatory Requirement not met

(1) The registered provider did not notify the agency of the change in operational times before the change took effect. On inspection the service was found to be operating from 1.45pm. The service is registered to cater from children from 6.00am to 9.00am and from 3.00pm to 7.00pm.

Corrective & Preventive Action Response submitted by the Registered Provider

Corrective action

(1) The registered provider submitted a CIC application to change the operational times and this was approved.

Preventive action

(1) The registered provider will submit all required changes through the CIC process for approval prior to the change occurring.

Summary of Findings

The registered providers response and documented evidence was submitted to the inspectorate and has met the regulatory requirements.

Regulation 8: Vetting disclosures

(1) A registered provider of a school age service other than a childminding service shall ensure that each employee, unpaid worker and contractor is suitable and competent, taking into consideration the nature of the needs of children, including by-

(a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,

(b) consideration of references from reputable sources in the case of a person who has no past employers,

(c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and

(d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.

(2) The procedures specified in paragraph 1 shall be carried out prior to any person being appointed, assigned or allowed access to or contact with a child attending the school age service.

Regulatory Requirement Met

(1) On inspection 80 staff files were reviewed and the registered providers file.

(a) Of the 162 references required 100 were from previous employers with validations.

(b) Of the 162 references required 62 were from sources other than the previous employer with validations.

(c) Garda vetting was on file for 81 adults. However, in respect of two adults, the registered provider did not renew the Garda vetting in compliance with the Early Years Inspectorate Regulatory Notice, requiring services to renew Garda vetting every three years. Further information is available under Section 58(G) of this report.

Regulatory Requirement not met

(1)(d) See Statutory Notice section in relation to Improvement Notice IN3361 served.

There was one adult on placement who did not have the required police vetting in place. The registered provider informed the inspectors that they would not be returning to the service.

(2) The procedures outlined in paragraph 1 were not carried out prior to 14 adults being appointed, assigned or allowed access to children attending the school age service. This posed a potential risk to children's safety and wellbeing.

Corrective & Preventive Action Response submitted by the Registered Provider

Corrective action

(2) The registered provider is in the process of completing all required checks under (1)(d).

Preventive action

(2) The service will thoroughly go through the CV's of potential staff in the future and make sure they don't require police clearance from a different country.

Summary of Findings

Police vetting has been received in relation to two staff members. One staff member ceased employment. Police vetting is still outstanding in relation to one staff member. The registered provider is required to furnish the required documentation to the Inspectorate upon receipt. The noncompliance in relation to Regulation 8 (1)(d) remains out outstanding.

Regulation 9: Staffing levels

- (1) Subject to this Regulation, a registered provider of a school age service other than a childminding service shall ensure that there is at all times an adequate number of competent and suitable adults on the premises while the service is operating.*
- (2) Without prejudice to paragraph (1), a registered provider of a school age service other than a childminding service shall ensure that there is a minimum ratio of 1 adult to 12 children at all times while the service is operating.*

Regulatory Requirement Met

- (1) The registered provider ensured that an adequate number of adults were present during the operation of the school age service. This was determined through review of the staff sign in sheet.
- (2) At 8.20am, there were 68 children being cared for by 9 staff members. Additional staff members were providing support and also carrying out school drop off.
- At 4.40pm, there were 77 children being cared for by 23 staff members, therefore the minimum adult to child ratios were being adhered to.

Regulation 10: Policies of a school age service

A registered provider of a school age service shall ensure that the policies and statements specified in Schedule 6 are in place for the service.

Regulatory Requirement Met

The following policies were reviewed:

- Fire safety policy
- Administration of medication policy
- Infection control policy
- Managing behaviour policy

These policies were observed to contain the required information to guide the staff in their care practices.

Regulatory Requirement not met

1. The drop off and collection policy did not outline the details of whether, and under what circumstances, children were permitted to leave the service unaccompanied.

Corrective & Preventive Action Response submitted by the Registered Provider

Corrective action

1. The registered provider added the following to their drop off and collection policy, that no child will be allowed to leave the premises unaccompanied at any time.

Preventive action

1. The registered provider will review their policies again and make information is outlined clearly.

Summary of Findings

The registered providers response and documented evidence was submitted to the inspectorate and has met the regulatory requirements.

Regulation 11: Premises

A registered provider of a school age service shall ensure that-

(a) an outdoor space to which the school age children attending the service have access on a daily basis is provided on the premises, or

Regulatory Requirement Met

(a) The service had access to a large astroturf pitches which were located on the premises. The children were observed playing in this area during the inspection. The area was secured by heavy duty wire fencing.

Regulation 12: Insurance

A registered provider shall ensure that the school age service is adequately insured.

Regulatory Requirement Met

The registered provider ensured that the service was adequately insured for the number of children in attendance. The insurance policy commenced on 20 May 2026 and expired on 27 March 2027. The service also has adequate motor insurance for the transportation of children to and from the service. Insurance documentation was available for 18 motor vehicles. The insurance policy commenced on 17 September 2024 and expired on 16 September 2026.

Child Care Act 1991, Section 58(G) as amended by Part 12 of the Child and Family Agency Act, 2013

It shall be the duty of every person providing an early years service to take all reasonable measures to safeguard the health, safety and welfare of children attending the service and to comply with regulations made by the Minister under this Part.

Regulatory Requirement Met

- Forty staff members held an in-date certificate in first aid and were available to the children in the event of medication attention being required.

Regulatory Requirement not met

- An adrenaline autoinjector was found to have expired for a child who was in attendance the morning of the inspection. This posed a safety risk to the child in the event of the autoinjector being required to be administered.
- The service did not adhere to the Early Years Inspectorate Regulatory Notice, requiring services to renew Garda vetting every three years. In date Garda vetting was not available for two staff members. The registered provider demonstrated that the Garda vetting had been applied for but was not yet received.
- While observing the checking in and out of children on arrival and departure from the service, it was observed that the staff could not outline to the inspectors at any given time the number of children present in the service. A total of 155 children were recorded as in attendance in the service at 4.30pm on the day of inspection, at 4.40pm the inspectors requested that all children assemble in the hall to complete a head count and only 77 children were in attendance. Staff outlined to inspectors how they managed attendance but could not account for the numbers of children present in real time. This posed a significant risk to the children in the event of a child going missing from the service or in the event of an emergency situation.
- The fire extinguishers located around the service were last serviced in March 2023. Fire extinguishers are required to be serviced on a yearly basis. This posed a risk to the children and staff in the building in the event of a fire. This was at variance to the service's

fire safety policy which outlined annual checks would be carried out on the equipment by a trained person.

5. One accident and incident report was found to have not been signed by the child's parent or guardian. This posed a safety risk to the child as it could not be determined if the child's parent or guardian was informed of the incident.
6. Children were not observed to wash their hands in line with infection control practices such as before eating and after returning from outdoor play. The children attending the service had access to three toilets, a trough urinal and two wash hand basins. This was not deemed adequate to cater for the size and number of children attending the service. This posed a risk of cross-contamination among the children.
7. Appropriate hand drying facilities were not provided in the girls toilet area as the hand dryer was not in working order. The children used toilet roll to dry their hands and disposed of it in an open bin posing a risk to infection control.
8. Mechanical ventilation was provided in the toilet areas for the children. The wall vents were observed to be covered in dust and thus limited ventilation was available in the sanitary accommodation.
9. The following posed a risk to the safety of children in the service.
 - In the hall, 7 of 13 wall mounted heaters were observed to be unsecured.
 - Rubbish and unsafe items were observed near the boundary fence of the astroturf fence and were accessible to the children. Items observed included plastic and paper waste, discarded cigarette ends and pieces of broken glass bottles.
 - The leatherette on chairs in the hallway and four of the seven soft seats provided in the games area on the first floor were torn and exposed.
 - There were three trailing flexes at child height hanging from the games units which were wall mounted in the playroom on the first floor.

Corrective & Preventive Action Response submitted by the Registered Provider

Corrective action

1. The registered provider has notified the parents of the child whose adrenaline autoinjector has expired. The parent will supply the adrenaline autoinjector when the child returns to the service.
2. Garda vetting applications have been made on behalf of the two staff members. Evidence of the garda vetting disclosures has been received by the inspectorate.
3. The service have organised children into groups by school. This way when the children are coming in/out it will be easier and faster to identify them by knowing what school they are in and they can be signed in/out accordingly.
4. The service have gotten all their fire extinguishers serviced and received their annual inspection certificate.
5. The accident and incident report was signed by the child's parent.
6. Children were encouraged to wash their hands before eating and after returning from outdoor play. A staff member will be assigned to ensure that hand washing is taking place.
7. The hand dryer has been fixed.
8. The vents in all bathrooms have been replaced.
9. The mounted heaters have been taken down and removed off the premises. The rubbish and unsafe items have been cleaned up. The chairs in the hallway and soft seats were removed off the premises. The trailing flexes have been secured safely.

Preventive action

1. The registered provider outlined that they will be more vigilant as to when an adrenaline autoinjector expires and inform the parents well in advance that it's due to expire before it actually does.
2. The service have gone through each file, typed up a list of each staff expiry and put it visible in the office so they can see clearly when vetting's are due to expire and renew them on time.
3. The service now have two people in charge at the door aiding each other signing children in/out.
4. The service have booked in for an annual service of fire extinguishers for 2027.

5. The registered provider will ensure that parents sign the accident and incident report on the day of the accident.
6. A staff member will be assigned to ensure that hand washing is taking place.
7. The registered provider will keep a closer eye on their facilities and make sure maintenance is kept up to date.
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9. The registered provider will keep a closer eye on their facilities and make sure maintenance is kept up to date. The registered provider has allocated a staff member each evening to do a walk around on the whole premises to look for rubbish/unsafe items and remove them.

Summary of Findings

The non-compliances identified under Regulation 58(G), the registered providers response and documented evidence has met the regulatory requirements. This will be reviewed on the next inspection.